
Haringey Schools Forum

THURSDAY, 17TH JANUARY, 2013 at 15:45 HRS for 16:00 HRS- PROFESSIONAL DEVELOPMENT CENTRE, DOWNHILLS PARK ROAD., LONDON N17 6AR

AGENDA

1. CHAIR'S WELCOME

2. APOLOGIES AND SUBSTITUTE MEMBERS

Clerk to report.

3. DECLARATION OF INTEREST

Declarations are only required where an individual member of the Forum has a pecuniary interest in an item on the agenda.

4. MINUTES OF THE MEETING OF 6 DECEMBER 2012 (PAGES 1 - 6)

5. MATTERS ARISING

6. 2013/14 BUDGET STRATEGY INCLUDING FURTHER IMPLEMENTATION OF SCHOOL FUNDING REFORM. (PAGES 7 - 380)

To inform members of the Dedicated Schools Grant (DSG) for 2013/14 and its allocation within the context of the dedicated Schools Budget (DSB) to seek approval for the proposed central services and central schools expenditure and to seek the Forum's decision on the delegation and de-delegation of the services set out in the report.

7. THE SCHOOL AND EARLY YEARS FINANCE REGULATIONS 2012 (PAGES 381 - 386)

To inform members of the publication of the School and Early Years Finance Regulations 2012 and to highlight the main changes being introduced for the financial year 2013/14.

8. UPDATE ON WORKING PARTIES (VERBAL REPORT)

9. ANY OTHER URGENT BUSINESS

10. DATE OF FUTURE MEETINGS

28 February 2013

23 May 2013

11 July 2013

26 September 2013

**MINUTES OF THE SCHOOLS FORUM MEETING
THURSDAY 6 DECEMBER 2012**

Schools Members:

Headteachers: **Special (1)** - Martin Doyle (Riverside),
Children's Centres(1) -Val Buckett (A) (Pembury),
Primary (7) Evelyn Pittman (A)(Tetherdown), Maxine Patterson
(A)(Ferry Lane), Fran Hargroves (St Mary's CE), Will Wawn (Bounds Green) Linda Sarr (A) (St Ann's), Cal Shaw (Chestnuts),
*Julie D'Abreu (Devonshire Hill)
Secondary (4) *Alex Atherton (Park View), *Tony Hartney
(Gladesmore), Monica Duncan (A) (Northumberland Park), *Simon
Garrill (Heartlands)
Academies(2)Paul Sutton (Greig City),* Michael McKenzie
(Alexandra Park)

Governors: **Special (1)** Vik Seeborun (The Vale)
Children's Centres (1) *Melian Mansfield (Pembury)
Primary (7) *Miriam Ridge (Our Lady of Muswell), Asher
Jacobsberg (A) (Welbourne),* Louis Fisher (Earlsmead), *Laura
Butterfield (Coldfall),* Andreas Adamides (Stamford Hill), (Jan
Smosarski (A) (Bruce Grove),*Sandra Carr (St John Vianney)
Secondary (4) *Liz Singleton (Northumberland Park),* Imogen
Pennell (Highgate Wood), *Marianne McCarthy (Heartlands), Keith
Embleton (Hornsey)

Non School Members:-

Non – Executive Councillor - Cllr Zena Brabazon (A)
Professional Association Representative- *Julie Davies
Trade Union Representative -*Pat Forward
14-19 Partnership- June Jarrett
Early Years Providers -Susan Tudor-Hart (A)
Faith Schools - Mark Rowland (A)

Observers:-

Cabinet Member for CYPS (*Cllr Ann Waters)
Education Funding Agency (A)

Also attending:

Steve Worth, School Funding Manager
Neville Murton, Head of Finance CYPS
Wendy Sagar, Interim Project Accountant CYPS
Carolyn Banks, Clerk

*Members present
A Apologies given

TONY HARTNEY [CHAIR] IN THE CHAIR

MINUTE NO.	SUBJECT/DECISION	ACTION BY
1.	CHAIR'S WELCOME	

**MINUTES OF MEETING OF THE SCHOOLS FORUM
THURSDAY 6 DECEMBER 2012**

1.1	The Chair welcomed everyone to the meeting.	
2.	APOLOGIES AND SUBSTITUTE MEMBERS (Agenda Item 2)	
3.1	Apologies for absence were received from Val Buckett, Susan Tudor-Hart, Mark Rowland, Jan Smosarski, Zena Brabazon, Asher Jacobsberg, Maxine Pattison, Linda Sarr, and the Education Funding Agency	
3.2	Bill Barker substituting for June Jarrett, Mike Clayden substituting for Monica Duncan and Julie Vaggers for Val Buckett.	
3.	DECLARATION OF INTEREST (Agenda Item 4)	
3.1	Both Julie Davies and Pat Forward declared an interest in relation to the possible de-delegation of staff costs supply cover and they were not present for the discussion on this item.	
4	MINUTES OF MEETING HELD ON 11 OCTOBER 2012 (Agenda Item 5)	
4.1	AGREED: The minutes of the meeting were agreed as a true record subject to the following amendments:- 7.4 The word “NOT” to be added between that and all so that it reads” Therefore he felt that not all of the premises factors should go into AWPU. 7.11 Noted that MM had stated that there were concerns over the level of the AWPU which meant that schools in the west were being relatively disadvantaged compared to those in the east.	
5.	MATTERS ARISING	
5.1	Min 6.1 The Clerk reported that the Haringey Governors Association had recently agreed to the appointment of Keith Embleton, Hornsey School for Girls to the remaining secondary governor vacancy and Andreas Adamides, Stamford Hill to the primary governor vacancy.	
5.2	The Chair welcomed Wendy Sagar, Interim Project Accountant CYPS to her first meeting.	
5.3	Min 6.1 SW reported that DfE advice was that they did not feel that it was appropriate for the Head of Alternative provision, a LA officer to take the place of the Pupil Support Centre representative on the Forum and that it should either be a Headteacher or a member of the Management Committee. The Forum AGREED that the Pupil Support Centre’s Management Committee and the current Headteacher consider the matter and that the outcome be discussed with the Local Authority.	CB/SW
5.4	Item 7.3 SW stated that there was not yet any final position in relation to the reduction from 90% funding for 3 year olds.	
5.5	Item 7.4 Confirmation had been received from the Minister of State that the Area Cost Adjustment had to be applied before the minimum funding guarantee.	
5.6	Item 7.11 SW advised that he could find no information to indicate that	

**MINUTES OF MEETING OF THE SCHOOLS FORUM
THURSDAY 6 DECEMBER 2012**

	the date by which schools have to notify the LA of their budgets had changed from 31 May.	
6.	2013/14 BUDGET STRATEGY (Agenda Item 6) report for information/note/consultation/decision	
6.1	SW gave a detailed update on the issues affecting the determination of the Dedicated Schools Grant (DSG) 2013-14 and its allocation within the context of the Dedicated Schools Budget (DSB)	
6.2	From April 2013 the DSG funding will come through three blocks (Schools, High Needs and Early Years). Although the DSG baseline funding has been increased by the ACA adjustment, this has been partly offset by further transfers of funding required to implement the new funding arrangements. There was to be a hospital top-slice and the transitional protection which local areas had historically received in order to provide free early years education for 90% of the 3 year old population is to be removed for 2013/14. The Forum noted a summary of the 2012-13 DSB income and expenditure, an analysis of the major movements and the resulting, revised baselines.	
6.3	The projected income of £250.625m that will be used to fund the DSB in 2013-14 allocated across each of the three separate blocks was noted; together with detailed information relating to each block.	
6.4	With regard to the Schools Block the indications were that pupil numbers might be 3% higher than last year, which was likely to equate to 30,667 pupils. Although the level of the new baseline guaranteed unit cost of funding (GUF) had not yet been confirmed it was likely to be at a standstill level i.e. £5,878. The Forum noted that the pupil premium will be distributed to all schools based on eligible pupil numbers as at the October pupil count. AA queried the details of the LACSEG spend and the centrally managed services. The Forum noted the former Schools Budget element of LACSEG would in future be delegated to all schools and academies with the possible de-delegation by maintained schools. SW reported that there was an increase in £7.9m in the schools block.	
6.5	In response to a suggestion from MM it was agreed that there would be a future examination of local needs including deprivation which was funded through the schools block. MC commented on the fact that there would be clear winners and losers. NM welcomed the possibility of being able to review the formula next year. He also reminded the Forum that the minimum funding guarantee would be in place for the next two years and the DfE had indicated that there would be some protection beyond then.	SW/NM
6.6	In response to a query from SG the Forum noted that it remained unclear as to how any growth or pressure in respect of high needs pupils and students from 0-25 will be funded in future. It was noted that one of the roles of the High Needs Commissioner will be to review agreed place plus numbers in special and alternative needs provision. SW advised that there could be some scope within the minimum funding guarantee and the high needs block allocation if places numbers proved insufficient.	
6.7	AA queried whether the DfE would take account of the fact that as part of the "In year fair access process" pupils were frequently admitted midterm, many of whom had high needs. SW advised that the DfE were likely to expect the Local Authority to manage individual pupil movement.	

**MINUTES OF MEETING OF THE SCHOOLS FORUM
THURSDAY 6 DECEMBER 2012**

	The Forum noted that the DfE had accepted that the change of the Plasc date may affect reception classes and therefore adjustments would be made for this cohort only.	
6.8	With regard to the Early Years block, all funding would be provided by the DSG and the January count for pupil numbers would be used for this purpose. The Forum was reminded that, in order to free up capacity to increase participation, the number of full time places had been reduced. Concern was expressed over the impact that this was having on areas of greatest need in the borough, and as the anticipated increase in part-time places had not materialised there was concern this would impact on the levels of funding. A campaign had been launched to encourage the take up of free entitlement for 3 and 4 year olds. JD asked for more specific information around the campaign. MC expressed the view that there should be a sharing of good practice in this area. SW advised that there would be a degree of protection in 2013/14 although the details of the transitional arrangements were not yet known. In addition the Forum noted that, with effect from 1 September 2013 there was a legal responsibility to deliver free education to around 20% of the most disadvantaged 2 year olds and in order to fund this, a transfer would be made from the Early Intervention Grant into DSG with effect from 1 April 2013. The Forum noted that officers would continue to monitor the current issues and impact of the settlement before presenting updated income projections for each of the blocks to the next meeting.	SW
6.9	It was noted that Local Authorities could continue to centrally retain a number of historic and statutory commitments. The Forum deferred a decision on the proposal to retain a number of historic and statutory budgets in 2013-14. Officers agreed to provide further information on the value and effectiveness of central services in advance of the next meeting.	SW
6.10	The Forum agreed to increase the level of the growth fund to £1.5m in view of the significant increase in expected pupil numbers. Details of the proposed criteria to replace the growth factors in the current funding formula were discussed. It was noted that schools and academies would be expected to manage other class size issues within their delegated budgets and as a result schools will no longer receive additional funding for average KS1 class sizes of less than 24 pupils. JD was of the view that there could be issues for bulge classes especially as they could be very needy pupils and consequently could affect a school's achievement data. SW advised that the DfE would not accept any changes in funding for individual pupils and that this was taken into account as part of the set up costs. A decision on the Growth Fund criteria was deferred to the next meeting, pending further clarity on the proposed criteria.	SW
6.11	The Forum noted details of the feedback received from the EFA on compliance issues relating to the proforma. Details of the issues and solutions were noted. The Forum was reminded that the previous meeting had agreed to approved caps of 5% for primary and 8% for secondary but it was noted that the EFA required a consistent cap across the sectors. The Forum therefore agreed a cap of 6.7% With regard to the split site factor a letter expressing concerns from Coleridge primary school was tabled. The Forum agreed that a school would be eligible for the lower amount of £30,000 if the two sites were separated by a major road but the main entrances were within 200 metres of each	

**MINUTES OF MEETING OF THE SCHOOLS FORUM
THURSDAY 6 DECEMBER 2012**

	other and for schools on more widely separated sites they would be eligible for a higher amount of £60,000. This meant that Coleridge would be allocated £30,000 as a split site factor.	
6.12	PF explained to the Forum how union officials supported staff representation. Although there was a discussion around possible items for de-delegation the Forum asked for more detailed information on the specific items and it was agreed that a further report setting out more details, including historical information and aims and an evaluation of effectiveness, benefits and value for money be presented to the next meeting. NM added that the Forum should consider how the work relating to the items proposed for de-delegation would be undertaken if they were not de-delegated. He also advised that these items applied to both Academies and Maintained Schools. WS advised that it was a statutory requirement to provide staff representation.	SW/NM
6.13	In respect of the previously agreed contingency of £0.5m within the High Needs Block to support schools with disproportionately high numbers of statemented pupils compared with funding for deprivation and low prior attainment, the Forum agreed that other than in exceptional circumstances the contingency would be allocated late in the Autumn term.	
6.14	The minimum projected income for the Early years block for 2013/14 was £16.373m. It was noted that the current Early Years Single Funding Formula was not compliant with the new funding arrangements and meant that the Local Authority could no longer have a VAT supplement for Private, Voluntary and Independent providers not registered for VAT. It was agreed that £17K which was the sum of funding which this provided this year would be incorporated into the hourly rate for all PVI providers. It was also agreed that the sum of £172k be allocated to nursery schools as a sustainability lump sum, as this currently funded nursery schools for former standards fund and teachers pay grant. In addition officers were working on proposals for a 2 year old EYSFF details of which would be presented to a future meeting. JV raised the issue that the hourly rate paid did not recognise our inner London pay status for teachers and SW advised that despite representations being made the DfE remained adamant that the hourly rate should be based on general labour market characteristics and would not be increased.	SW
	<p>RESOLVED:-</p> <ol style="list-style-type: none"> 1. That the restatement of the 2012/13 DSB over the three blocks and revised baselines be noted. 2. That the indicative Dedicated Schools Budget income 2013/14 including each of the 3 DSG blocks of £250.625m be noted. 3. That the central retention of historic and statutory budgets (£3.602m) within the Schools Block be deferred to the next meeting. 4. That the creation of a Growth Fund for 2013-14 through a £1.5m top-slice of the Schools Block be agreed 5. That the criteria for the Growth Fund be deferred to the next 	

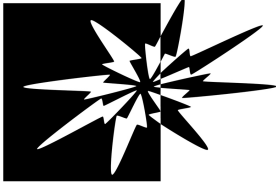
**MINUTES OF MEETING OF THE SCHOOLS FORUM
THURSDAY 6 DECEMBER 2012**

	<p>meeting</p> <p>6. That the Forum the criteria for the split site factor in the 5-16 formula as set out in the report be approved.</p> <p>7. That no de-delegations be approved pending further detailed information being provided to the next meeting.</p> <p>8. That a consistent cap on gains of 6.7% in order to fund the MFG be approved.</p> <p>9. That the exceptional circumstances criteria for payments for the High Needs contingency be approved.</p> <p>10. That the changes to the EYSS to ensure compliance with the new arrangements be approved.</p>	
10.	ANY OTHER URGENT BUSINESS	
	There was none.	
11.	DATE OF THE NEXT MEETING –	
	The Chair reminded the meeting of the request to bring forward the date of the next meeting in order to complete the funding pro-forma by 18 January. The Forum therefore AGREED that the next meeting be held on 17 January 2013.	

The meeting closed at 6.20 pm

TONY HARTNEY

Chair



Haringey Council

The Children and Young People's Service

Report to Haringey Schools Forum – 17 January 2013

**Agenda Item
6**

Report Status

For information/note
 For consultation & views
 For decision

Report Title: 2013-14 Budget Strategy, including further implementation of School Funding Reform.

Authors:

Jan Doust - Deputy Director, Prevention and Early Intervention
 Contact: 0208 489 2450 Email: jan.doust@haringey.gov.uk

Wendy Sagar – Interim Head of Children and Young People's Finance
 Contact: 0208 489 3539 Email: wendy.sagar@haringey.gov.uk

Steve Worth – Finance Manager (Schools Budget)
 Contact: 0208 489 3708 Email: Stephen.worth@haringey.gov.uk

Purpose:

To inform members of the Dedicated Schools Grant (DSG) for 2013-14 and its allocation within the context of the Dedicated Schools Budget (DSB).

To seek the Forums approval of the proposed central services and central schools expenditure.

To seek the Forums decision on the proposed de-delegation of the services set out in paragraphs 3.21 to 3.24.

Recommendations:

- (i) The Forum is asked to note the indicative DSG and DSB for 2013-14 (Section 2).
- (ii) The Forum is asked to approve the retention of the Central Services budgets (Paragraphs 3.6 to 3.11)
- (iii) The Forum is asked to approve the criteria for the Growth Fund and the criteria for its use (Paragraph 3.15).
- (iv) The primary phase members of the Forum are asked to approve the de-delegation of:
 - a. Support for Schools in Financial Difficulty (Paragraph 3.21)
 - b. Behaviour Support Services (Paragraph 3.22)
 - c. Support to Underperforming Ethnic Minority Groups and Bilingual Learners (Paragraph 3.23)
- (v) The secondary phase members of the Forum are asked to approve the de-delegation of:
 - a. Support for Schools in Financial Difficulty (Paragraph 3.21)
 - b. Behaviour Support Services (Paragraph 3.22)
 - c. Support to Underperforming Ethnic Minority Groups and Bilingual Learners (Paragraph 3.23)
- (vi) The Forum is asked to decide between the options for de-delegation of time off for trade union duties as presented in Appendix F.

1. Background and Introduction.

- 1.1. As reported to the last meeting of the Forum, the Dedicated Schools Grant (DSG) is a ring-fenced government grant that must be used in support of the Dedicated Schools Budget (DSB).
- 1.2. The funding provided through the DSG will either be delegated to all schools, Academies and Early Years providers through the relevant formula or retained by Haringey, largely for commissioning and funding high needs places and provision but also to fund a limited range of pupil focused central services.
- 1.3. As well as funding from the DSG, the DSB also includes funding for the pupil premium and for pupils and students aged 16+ from the Education Funding Agency (EFA).

2. Indicative DSG 2012-13

- 2.1. We reported to the last meeting of the Forum the process followed by the Department for Education (DfE) in calculating the baselines for the DSG in order to implement the reformed funding arrangements for 2013-14.
- 2.2. The Education Settlement was finally announced on 19 December 2012. The key points were anticipated in the report to the Forum on 6 December. The indicative DSG has been set at £226.834m for 2013-14 and is analysed in Appendix B. The increase of £0.59m between our estimate and the indicative DSG was due to:
 - £0.9 of transitional relief for three year old funding,
 - £0.047m transfer into DSG for newly qualified teacher induction,
 - £0.098m additional funding for high needs students
 - -£0.454m lower than anticipated Schools Block pupil numbers (30,589 compared with an estimated 30,667).
- 2.3. We also reported our assumptions on Pupil Premium and Post 16 EFA contributions. The pupil premium estimate has been updated following the provisional settlement, although the final allocations for 2013-14, using January 2013 data, will be announced in the summer. The updated estimates are incorporated with the indicative DSG in Appendix B which sets out the projected income from all sources that will be used to fund the DSB in 2013-14.
- 2.4. The DSG funding is indicative because it will be re-determined by changes in early years pupil numbers. The Early Years DSG is currently estimated on January 2012 participation levels but will initially be updated with data from the January 2013 pupil count and will be finalised using January 2014 census participation numbers.

- 2.5. We reported in December on some of the issues that will affect the Early Years Block, including the impact of changes to free full-time place numbers and the associated change in part-time numbers through the free entitlement. A further issue was the transitional arrangements following the removal of the 90% guarantee on the number of three year olds funded. The transitional adjustment has been confirmed at 50% of the former top-up. Based on January 2012 numbers this still represents a net reduction of £0.462m.
- 2.6. Officers will continue to monitor the position on the Early Years Block as adjusted by the January 2013 pupil numbers and report to Forum with budget proposals at its next meeting.
- 2.7. Officers will also present High Needs Block budget proposals to the next meeting of the Forum.

3. Schools Block

- 3.1. As reported in December, under the new arrangements, the Schools Block must be delegated to mainstream schools and Academies through a compliant formula with limited exceptions
- 3.2. As part of the changes from April 2013 the DfE has now announced that it will arrange one license with the Copyright Licensing Agency (CLA), and the Music Publishers Association (MPA), to purchase a single national licence for all state-funded schools in England. This means that local authorities and schools will no longer need to negotiate individual licences. The Department will pay the cost, including VAT, to the CLA and MPA and will provide this as a service to local authorities at a charge. The charge for Haringey will be £62k in 2013-14 and the DfE has confirmed that a deduction to cover this is an allowed exception to delegation from the Schools Block. The 2013-14 deduction has been included in Appendix C.

Central Services

- 3.3. With the agreement of Schools Forum, local authorities can continue to centrally retain a number of historic and statutory commitments. These include, in Haringey, admissions - (£421,400), servicing of schools forum - (£10,000), Capital Expenditure Funded from Revenue (CERA) - (£489,100), Contribution to Combined Budgets - (£2,158,300); and Miscellaneous (£302,900).
- 3.4. No new commitments or increase in expenditure from 2012-13 levels, with the exception of the CRC budget, are allowed. The local authority proposes to continue to retain the budgets set out in paragraph 3.3 and detailed below to meet historic and statutory commitments. In the case of the CRC budget only, it is proposed to vary the budget to reflect new commitments only.

- 3.5. Members of the Forum will recall that the DSG was introduced in 2005 to replace a former 'Schools Block' which covered budgets for schools, pupils and activities carried out by the local authority on behalf of schools and pupils. Although new commitments have been entered into with the approval of schools forum, these budgets fund staffing and commitments, including overheads, that have supported the provision of education in the borough. Should support from schools forum to centrally retain these budgets be withdrawn, this would cause significant disruption and take time to unravel.
- 3.6. Admissions: This is a statutory duty of the local authority and the retained budget represents 75% of the Admissions and School Organisation Team.
- 3.7. Servicing of Schools Forum: Maintaining a schools forum is a statutory duty and a small budget of £10k exists to cover the cost of officer input into preparing forum reports and attending meetings of the forum and its sub-groups, the cost of clerking, room hire, refreshments, stationary etc. The budget also covers any claims by members for childcare and has, in the past, been used to commission support to the Forum.
- 3.8. Capital Expenditure funded from Revenue Account (CERA): Capital spending has, in the past, been supplemented by contributions from the Dedicated Schools Grant (DSG); this is known as 'Capital Expenditure from the Revenue Account' (CERA). Previously this has related to a financing contribution agreed in support of the Secondary Schools BSF scheme. However, there are now a number of temporary primary school expansion projects required each year which, to be feasible, require support from revenue but which are managed as part of the overall Capital Programme.
- 3.9. Contribution to Combined Budgets: A detailed description of the services funded through this budget is included as Appendix D.
- 3.10. Miscellaneous: This is made up of the following relatively small allocations:
- Music Service. Reductions in the Music Education Grant (MEG) led the Forum to agree 'That the service should be wholly or partly funded from headroom as appropriate.' In 2012-13 the contribution from DSG was £168k and any contribution in 2013-14 will be capped at this level. The Head of Music and Performing Arts presented a report to the Forum on 26th January 2012 setting out the service provided and how the DSG funding was used: £138k in supporting pupils eligible for free school meals and £30k for a primary music specialist.
- 3.10.1. The balance represents expenditure on governor support and training which has historically not been recovered through charging.

- 3.11. LAs can also centrally retain funding in respect of the Carbon Reduction Commitment (CRC) - (£220,253). CRC is currently a statutory requirement and is in effect a tax on carbon use payable by the LA on behalf of schools and Academies. As such, it cannot be delegated and therefore needs to be retained as a central budget. There is a possibility that state funded schools will be removed from the scheme in the future and, should this be the case, the Schools Block CRC budget would be delegated to schools and Academies through the formula. Under the new funding arrangements and as stated in paragraph 3.4, this budget is not capped at the 2012-13 level.
- 3.12. Admissions, Schools Forum and CRC are statutory duties which the local authority must provide and must be charged to the Schools Budget. In the event that Schools Forum felt unable to approve central retention of the proposed budgets, the local authority has recourse to appeal to the Secretary of State.
- 3.13. In the case of the historic commitments (Combined budgets, miscellaneous and CERA), should Schools Forum feel unable to support the central retention of some or all of these budgets, the local authority would need to report back to the Forum on the service impact and financial implications of discontinuing the services.
- 3.14. Schools Forum, at their meeting on 6 December, agreed to allocate £1.5m to a Growth Fund for the benefit of all schools and Academies. Officers were requested to provide clarification around the proposed Growth Fund criteria.
- 3.15. The following proposed criteria will replace the growth factors in the current funding formula:
- Planned new form of entry approved by the Local Authority:
 - Classroom funding based on 7/12 months * appropriate basic per pupil entitlement * expected number in class; plus
 - A set-up allocation of £500 for each pupil in a standard class size for the relevant setting.
 - In-year bulge class:
 - Start up and classroom costs as above;
 - Ghost funding guarantee KS1:
 - Minimum basic per-pupil funding for 24 pupils in a bulge class established in a previous year: and
 - KS1 classes forced to exceed 30 pupils as a result of appeals:
 - A lump sum equivalent to the funding of a main-scale 1 teacher £32.8k pro-rata to the part of the year.
- 3.16. Officers will report all payments made against the Growth Fund to Schools Forum at least once a year. Any unspent Growth Fund would be carried forward and added to the Schools Block funding available for the following financial year.

- 3.17. In line with the new arrangements, schools and Academies will be expected to manage other class size issues within their delegated budgets. As a result, schools will no longer receive additional funding for average KS1 class sizes of less than 24 pupils.

Central Early Years Expenditure.

- 3.18. LAs can also centrally retain expenditure on early years with the agreement of their schools forums. We will be reporting on this in detail to the Forum on 28th February.

New Delegation and De-Delegation.

- 3.19. The funding to be delegated to schools and Academies in 2013-14 includes a number of budgets that were previously centrally retained by the local authority. The new delegation supports the enhanced commissioning role of schools and Academies. The new delegation includes services previously funded for Academies through Schools Block LACSEG as part of their General Annual Grant (GAG).
- 3.20. Maintained schools can choose to ask the LA to continue to provide services centrally, through a process called de-delegation. At this meeting, officers are proposing the de-delegation of the services set out in Paragraphs 3.21 to 3.24. Maintained schools members of the Forum are required to make a decision, by phase, for each of these services.
- 3.21. Support for Schools in Financial Difficulty (£220k). Schools Forum has historically supported the retention of a contingency to support schools in financial difficulty. Although it is incumbent on all schools to manage their resources efficiently and effectively, there are particular circumstances in which schools find themselves in need of support from their colleagues. Two examples are new management teams with inherited deficits and exceptional circumstances. The local authority proposes to de-delegate this budget to continue to support those schools deemed by the panel to meet the agreed criteria for supporting schools in financial difficulty. This would only apply to maintained schools where the phase had agreed to de-delegation.
- 3.22. Behaviour Support Services. See attached Appendix E.
- 3.23. Support to underperforming ethnic minority groups and bilingual learners (£766k). Historically, the LA also received EMAG which was used to provide centrally managed support to schools in respect of raising the attainment of pupils from ethnic minority groups. Following the demise of EMAG, the Forum at its meeting on 17 January 2011 agreed to continue to support this work, approving funding through the DSG. We are seeking the de-delegation of this budget for 2013-14 only in order to provide funding and time to reconfigure the service.

- 3.24. Staff supply costs. See attached Appendix F.
- 3.25. We are proposing that where de-delegation is approved by maintained schools, academies are also invited to buy into these services, at that time and on the same basis as the delegation i.e. all schools would be charged identically. Academies that decide to use the service at a later date would be charged a different rate reflecting both the actual costs of the service requested but also recognising that at times other than the point of de-delegation additional costs will have to be incurred to meet the additional demand.
- 3.26. The DfE vision for education includes an increased commissioning role for schools and Academies. This impacts on the role of the local authority and in response Haringey has consulted on a new Education vision. Subject to the outcome of the consultation, in future Haringey will only trade where services are of an excellent quality. A traded service offer and pricing policy are currently under development.

4. Updated School Budgets

- 4.1. The DfE have recently released the data-sets and final pro-formas for 2013-14 individual school budget shares. These will be used to recalculate budget shares and will be shared with the Forum at the meeting.

5. High Needs and Early Years Block

- 5.1 We will be reporting on these blocks to Forum on at its meeting on 28 February.

6. Cabinet and Education Funding Agency (EFA) Approval.

- 6.1. We reported to the last Forum on the issues raised by the EFA and our responses; no further issues have been raised. The 2013-14 funding formula recommended by the Forum was approved by the Cabinet of Haringey Council on 18 December 2012.

7. Education Services Grant (for information)

- 7.1 As part of the provisional Education Settlement, announced on 19 December 2012, the DfE announced that LA Block LACSEG will be replaced by a new Education Services Grant (ESG). The ESG will be distributed in the following way:
- Retained responsibilities: £15 for every pupil will be paid to local authorities for statutory duties that do not transfer to Academies such as Education Welfare Services and Statutory and Regulatory Duties;
 - Single national rate per pupil: The remaining funding will be divided equally among all pupils aged 3-19 in state-funded schools in

England with weightings applied for pupils in PRUs / AP Academies (4.25 weighting), and Special Schools / Special Academies (3.75). This will mean a single national per-pupil rate of £116 for local authorities in 2013-14.

- 7.2 Academies are to be protected following the reduced quantum for the ESG as a result of using the 2012-13 section 251 data to base this on. They will be protected in two ways through capping year-on-year budget reductions and through setting the ESG rate for Academies at £150 per pupil for 2013-14 academic year and £140 for 2014-15. DfE will use money from its budget to provide this protection and so will not affect the amount transferred from local authorities or the funding available for maintained schools.

8. Capital Funding

- 8.1 DfE have indicated that they will announce capital funding allocations for basic need, maintenance and devolved formula capital by the end of January 2013.

9. Next Steps

- 9.1 The final 5-16 pro-forma and an Early Years pro-forma, incorporating as appropriate decisions and recommendations of the Forum, will be returned to the EFA by the revised date of 22 January.
- 9.2 Detailed budget proposals for the High Needs and early Years Blocks will be presented to the Forum at their meeting on 28 February.
- 9.3 Indicative budget shares will be issued to all schools as soon as possible after 22 January.

This page is intentionally left blank

This page is intentionally left blank

Appendix B

Dedicated Schools Budget 2013-14

Projected Income	Total £'000	* Schools £'000	High Needs £'000	* Early Years £'000
Gross Dedicated Schools Grant (DSG) reported 6 December 12	222,545	180,270	29,601	12,674
<u>Adjustments to DSG</u>				
- Early Intervention Grant (EIG) Two Year Old Transfer	3,699			3,699
- NQT Funding	46	46		
- DSG protection - 3YO participation	900			900
- Adjusted pupil numbers	454	454		
- Adjustment for Hihn Needs Students	98		98	
Indicative DSG	226,834	179,862	29,699	17,273
Pupil Premium	13,183	13,183		
<u>Education Funding Agency Schools Post 16</u>				
- 6th Form	11,477	11,477		
- Teachers Pay Grant	111	111		
Estimated Dedicated Schools Budget	251,605	204,633	29,699	17,273
* Estimated October 2012 Pupil Numbers		30,589		2,371
* DSG GUF		£ 5,878	£	5,345

This page is intentionally left blank

<u>Projected Income</u>	£'000	£'000
Dedicated Schools Grant		179,862
Dedicated Schools Grant - Brought Forward		-
Pupil Premium		13,183
EFA Post 16 - 6th Form		11,477
EFA Post 16 - Teachers Pay Grant		111
Total Projected Schools Block Income		204,633
<u>Projected Expenditure</u>	£'000	£'000
Growth Fund		
- Bulge Classes	415	
- New Forms of Entry	1,085	
Total Growth Fund		1,500
Centrally Managed		
- Combined Services	2,158	
- Licences	62	
- Miscellaneous	303	
- Admissions	421	
- Schools Forum	10	
- Carbon Allowances	220	
- CERA	489	
Total Centrally Managed		3,663
Delegate to schools and Academies through 5-16 Formula		
ISB R-16	172,383	
Post 16	11,477	
Pupil Premium	13,183	
New delegation		
- Support for Schools in Financial Difficulty	220	
- Contingencies (Academy deficits)	350	
- Behaviour support services	453	
- 14-19 practical learning options	440	
- Support to underperforming ethnic minority groups and bilingual learners	766	
- Staff costs supply cover	198	
Total Projected Schools Block Expenditure		199,470
		204,633

This page is intentionally left blank

Appendix D Combined Budgets Analysis

(i) Family Support Service £350k

This service delivers family support work to children and families and supports effective assessment and planning work for a range of children with additional needs.

There are two main elements to the work undertaken:

- Direct work with children and their families in their homes
- Delivery of evidence based and evaluated Parenting Programmes.

The direct family support work includes work with children subject to Child Protection (CP) plans, children returning home who have been in care, children who have previously been subject to CP plans, children in need, and children who are vulnerable but not known to social care. If social care are not involved Family Support Workers (FSWs) are often designated the Lead Professional and ensure effective planning and co-ordination through team around the child and team around the family meetings. Work is undertaken at different levels. This ranges from practical support and advice, to work with parents to improve their parenting capacity that involves visiting some families 2-3 times a week at key times to assist in such things as establishing meal time or bed time routines, and establishing and maintaining consistent boundaries.

Full time equivalent FSWs carry a caseload of between 10 and 15 cases at any one time depending on the intensity and complexity of the work, and whether they are running a parenting programme. In addition they assist with CAF assessment work, and offer one off advice sessions or visits to families. Managers in this service have contributed to the design and delivery of the CAF training attended by school staff.

Parenting Programmes are planned and co-ordinated by this service. Each term there is 1 Strengthening Families Strengthening Communities (SFSC), 1 Triple P for parents of children under 11 years and 1 Triple P for parents of teenagers. Staff from this part of the service are involved in the delivery of Triple P teens and SFSC programmes in conjunction with staff from other parts of the service.

Brief summary of costs and resources such as staffing costs and numbers

The total salary costs for the over 5s FSWs are		£345,000
• 7 full time equivalent FSWs	£39,566	£276,962
• 1 full time equivalent FS Co-ordinator		£47, 375
• 0.5 administrator		£20, 000

Benefits to schools

Family support work often has a focus of improving parenting capacity with a focus on how the parents are able to manage their children's behaviour, meet their needs for stimulation and their children's emotional needs. The FSWs will work closely with the children's school or children's centre and other professionals involved.

The range of Parenting Programmes mean that we are able to offer them to the parents of children and young people of all ages, and that the programmes can address different needs. SFSC has a particular emphasis on parents getting support from each other and breaking down isolation, while Triple P is beneficial for parents who are struggling with their children's behaviour. These programmes are accessed by direct referral using one Parenting Programme referral form.

The CAF team dealt with 930 CAFs last year and this resulted in the allocation of 860 different services.

A recent case example of successful work

Work with a single parent father of three boys who were subject to child protection plans because they were losing weight due to neglect in relation to diet and meal times, and concerns about the state of the home. The boys were aged between – 11 and 14 years, and the family support worker was able to assist the family in establishing housekeeping routines that meant that they were able to improve and maintain the state of the household, but most significantly she engaged the father and the boys in developing their self care and cooking skills so that their nutrition improved significantly. She used imaginative ways to engage them, cooking with them developing their understanding of their nutritional needs. They gained weight appropriately and the state of the home improved. In turn this impacted positively on their engagement and attainment at school. This work contributed significantly to their recent removal from CP plans.

(ii) Looked After Children Placements (£1m)

As reported to the Forum In January 2012, the number of Looked After Children (LAC) has risen steadily over the last few years and as part of that increase the number of children placed in residential accommodation outside of the borough, in which there is an educational component has also risen. Complex placements which contain elements of care relating to either health or the Special Educational Needs (SEN) of those children are generally the subject of joint funding agreements.

The SEN component is charged against the DSB (and the NHS contribute to the Health component) however, it is now apparent that the educational component, which is provided as part of the placement as opposed to being met through a maintained school, has grown to such an extent that it cannot continue to be met from the Council's placement budget.

The number of children in residential placements fluctuates over the course of the year but based on experience in 2012-13, we estimate that the educational component of these placements will continue to amount to up to £1m.

The central retention of this budget was last agreed by Forum on 26 January 2012.

(iii) Strategic and Intervention Education Services (£391k)

This budget has also supported the evolving agenda for education services, including pump priming the development of school to school support. Progress with this work is planned to proceed with the appointment of the new Assistant Director, School Improvement. Continuation of the budget (£390,800) for 2013-14 will support embedding school to school support across all schools and academies.

(iv) Contribution to Overheads

The balance of the combined services budget represents a contribution to the Council's overheads. This is a historic commitment that pre-dates the implementation of the DSG.

The Behaviour Intervention Service (BIS) provides a wide range of targeted interventions delivered by a team of specialists to individual children, groups of children (e.g. whole class, year group) as well as staff. We offer a bespoke approach to delivering interventions that are based on diagnostic evidence and our observational, analytical and evaluative work in schools is key in devising strategies that ensure that schools develop the in-house expertise to meet the needs of challenging children. BIS also provides a central role in the often difficult transitions between provisions, for example supporting school to Alternative Provision or managed moves between schools, ensuring a personalised and specialist intervention for maximum success.

In response to an allocation from CAF, our practitioners will observe students in a range of settings across the school day. Following key observations specialised plans are developed, identifying triggers and strategies to address the child’s needs, which provides the evidence for intervention provision mapping within schools. BIS also uses time in schools to identify similar patterns of behaviour in classroom environments, as well as in other settings around the school, providing a holistic assessment of behaviour and safety. In order to work as preventatively as possible, our practitioners use a teacher coaching model, supporting wider classroom practice and group dynamics. We use a teaching advisor, to provide specialist coaching to individual teachers, especially NQT’s supporting the schools CPD programme. Depending on need, we will spend a significant amount of time (e.g. 1 day per week) working with individuals and groups of students, providing cohesive working across agencies. One of our key aims is to build capacity in schools to reduce the number of fixed-term and permanent exclusions. An example of these programmes includes training sessions of specialist HLTA support for children at serious risk of exclusion.

The Behaviour Intervention Service also offers tailored packages for schools, supporting individual teachers or support staff, groups of staff or whole staff teams. Our training packages are evidence based and meet standards outlined by the DfE and OFSTED and we support the capacity for schools to manage the most challenging pupils with the staff resources that they currently have. This in turn crucially increases staff confidence and allows the reduction of stress. Therefore, the team provides excellent value when compared to private providers for similar training programmes.

Training provided by BIS

We offer a wide training menu to schools. Training whole school INSET, also groups of teachers, NQTs, TAs and SMSAs led by the Head teacher’s requirements.

- Positive Behaviour Management for teachers, including NQT support via CPD programme to assist teaching staff in developing understanding of the motivations behind children’s challenging behaviour
- Positive Lunchtimes – a specific training for SMSAs in-line with the new OFSTED framework
- ‘Safety and Behaviour’ and the new OFSTED framework
- Behaviour Management training especially for TAs and LSA’s
- Team Teach: de-escalation and positive handling certificated course.
- Devise bespoke training in response to a schools OFSTED inspection.
- Programmes/workshops that promote better social skills, emotional regulation and relate to the PSHE curriculum.

Synopsis of intervention

Number of children BIS has worked through CAF and SEN panel referral since Sept 11	174
Totals number of primary’s BIS has supported	42
Total number of secondary schools BIS has supported	12
Total number of training sessions offered Sept 2011 –Sept 2012	47
Number of children that we are named on statements for advice/monitoring/attending Annual Reviews	96

This page is intentionally left blank

Appendix F

Time off for Trade Union Duties (£198k)

Background

Funding is currently provided to cover the costs of borough wide union representatives who provide union support to teachers or non teaching staff union members as appropriate when they are subject to employment procedures or negotiations to change their jobs/ terms and conditions.

Under statutory employment law employers have to provide reasonable paid time off for trade union duties which include collective bargaining functions, consultation functions and representation functions.

The present funding arrangements support

- 2.0 FTE equivalent Unison union officers at a cost of £65,449 representing non teaching staff who are members of Unison.
- 1.2 FTE equivalent NUT union officers at a cost of £73,839 representing teaching staff who are members of the NUT.

Union time off is currently based on borough wide union representatives who can cover issues across all schools. Time off allocations were determined using the following principles

- a) Union membership numbers
- b) The volume and complexities of borough wide industrial relations issues taking place in the organisation.
- c) The volume and complexities of local schools/ directorate industrial relations issues taking place in the organisation.

Options for de-delegation

The time off and funding arrangements should be considered on a union by union basis but a consistent approach should be adopted, unless there is an objective justification to do otherwise.

The options are -

- a) De-delegate funding to provide for centrally funded union representation.

OR

- b) Retain the budget allocation within the school and utilise this to fund local union representation by way of union training and reasonable time off for each union to allow representation for respective union members within each school.

This page is intentionally left blank



Haringey Teachers' Association

T: 020 8489 5869 ■ M: 07790 176 231 ■ F: 0870 622 1545 ■ E: juliedavies@me.com

Carolyn Banks
Clerk to the Schools Forum

15th January 2013

Dear Carolyn,

I would be very grateful if you could circulate our response on Appendix F to schools forum members in time for Thursday's meeting.

Many thanks,

A handwritten signature in black ink that reads 'Julie Davies'. The signature is written in a cursive style.

Julie Davies

NUT Comment on Appendix F

The NUT believes that Option A offers union members in Haringey schools the most cost effective and consistent representation.

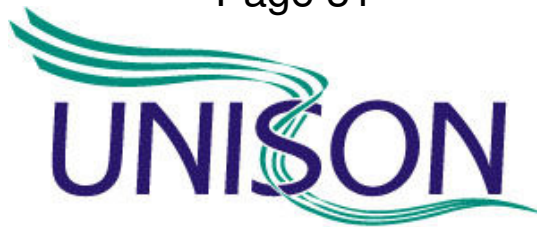
1. There are legal duties on employers to release employees who are elected representatives of recognised trade unions for the purposes of casework and negotiation.
2. Union reps are elected annually by the membership. The NUT has 2200 members in Haringey.
3. Option B proposes that school reps, in effect, undertake casework and that schools receive funding to cover this.



Haringey Teachers' Association

T: 020 8489 5869 ■ M: 07790 176 231 ■ F: 0870 622 1545 ■ E: juliedavies@me.com

4. There are ten Haringey schools where there is no NUT rep. Some schools appoint rather than elect reps and in some schools the role is undertaken reluctantly or confined to roles such as recruitment or opening the mail.
5. Not all Haringey teachers and headteachers belong to the NUT. It is entirely possible that a school might need to fund release time for other unions. There will be occasions, for example grievances, where more than one rep is needed.
6. Releasing reps in school to represent members means that cover has to be provided for both the rep and the teacher attending the meeting. Time would also have to be made available for reps to prepare and discuss cases, attend training courses.
7. School reps would need to be accredited to ensure that cases are handled competently. This entails attendance on an initial five day residential course where reps learn how to handle grievance, sickness, disciplinary and capability cases. There is an annual refresher course of two days. These courses take place in school time.
8. Areas such as redundancies and TUPE are highly specialised and would require additional training.
9. Many school reps do not want to take on casework at school level. They feel uncomfortable about sharing confidential details about performance, health, conduct or workplace clashes and difficulties.
10. Many of our members would prefer their cases to be handled by somebody from outside the school.
11. Negotiations at borough level for teachers in voluntary aided and community schools take place through the Haringey Teachers' Panel which has representatives from all recognised unions. It is not clear how school reps would deal with collective bargaining on terms and conditions and model policies.
12. The joint secretary of the panel, who coordinates input from all unions is funded at 0.2 which is included in the NUT allocation in Appendix F. The NUT actually has 1.0 FTE shared between two officers.



Haringey Local Government Branch, 14a Willoughby Rd, London N8 OHR
Tel : 0208 482 5104, 0208 482 5105, 0208 482 5106, Fax 0208 482 5108,
E-Mail:branchsecretary@haringeyunison.co.uk

UNISON COMMENTS ON APPENDIX F

UNISON favours option A in respect of ensuring Union members in Schools retain access to good quality and accountable Trade Union representation.

In doing so we think it would be useful for members of the School Forum to be clear on the benefits of this approach

- Trade Union Reps are elected in accordance with the rules of their Union, in our case this means that we elect two post-holders on an annual basis from within our membership. Doing so ensures that all members have a say and that there is a far broader choice than if each School elects its own Rep.

Under UNISON rules it is a requirement that representation of local members is provided by an elected officer from within the Branch rather than a regional Officer. The current arrangement allows us to do so where there is no local representative and prevents prolonged delays in providing representation avoiding stress for the members concerned and disruption for the Schools.

- Option B may seem superficially attractive but it should be noted that many Schools do not currently have Trade Union Reps, and that even where they do there is a limited capacity to properly represent the membership. This is due to the lack of independence of local Reps and the inability of Schools to release them for appropriate training as well as attendance at meetings.

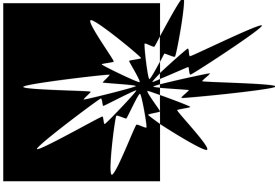
In respect of Option B the effect would be to disenfranchise and dis-empower Union members in Schools where there is no one who is willing to be the Trade Union Representative in smaller Schools where the number of staff may be small. As highlighted above even where the reps are elected they would need access to support and advice on a range of more complex issues.

Using the current model has clear benefits in terms of minimising disruption for Schools. Option B would leave a situation where at short notice a Representative could be pulled away from her/his duties in order to represent a member or to attend a meeting. Proportionately many of our Reps are frontline staff specifically Nursery Nurses, Teaching Assistants/SNAs, and Administrators. Such disruption could lead to children having to be sent home due to child to adult ratios or children being disadvantaged by removal of one to one support for a period of time. For example dealing with a single disciplinary could mean a School based representative being unavailable for several days on a single case.

- Option A provides Union Reps a wider and more focussed approach it also ensures the independence of the advice. It also deals with situations where more than one Trade Union representative is required. This position is common in circumstances such as grievances or disciplinaries. Some members will not feel able to approach a colleague when seeking Trade Union Representation. From a School point of view it prevents there being any conflict of interest where the Rep is affected by a particular restructuring proposal or is for that matter subject to action by an employer on an individual basis. The employer has the ability to talk in confidence with a Trade Union representative who is not directly involved and can be assured of any "off the record" discussions remaining so.

- It should be made clear that the costs associated with Union Reps do not represent individual salaries for this work. Union Reps on release continue to receive the salary of their substantive posts. This point may seem obvious but I re-iterate it, as there are many negative stories in the current political climate which seek to portray Trade Union reps as highly paid “barons”. The reality for UNISON is that our Reps are frontline workers. The costs are also shared across all Schools meaning that the real cost per School would compare very favourably to the individual costs of releasing representatives to attend the number of individual and collective representations undertaken by the two Branch Officers.
- The current arrangements have worked well for many years and were adopted as a direct result of the realisation that a more localised approach was neither cost effective nor desirable. In reality the Schools save money since they pool the cost of providing representation rather than having to replicate arrangements on a School by School basis. As with other pooled services this means it is available when required and that there is a seamless approach that works to the benefit of both the UNISON members and the Schools. The effectiveness of this has been demonstrated by Academies choosing to “buy-back” this service.
- The Current arrangements ensure there is an ability to negotiate (where required) on model policies and procedures, which Schools can, chose to adopt. This has proved very effective in reducing burdens on Schools and saved countless hours of localised negotiations on a School-by-School basis. Option B would not facilitate this.
- Union members facing redundancy or restructuring need appropriate support, which is best delivered by someone outside of the immediate School, environment. Borough wide reps have the benefit of having an overview of vacancies in other neighbouring Schools and better contact with non School Union Reps, which helps to maximise redeployment opportunities and thus redundancy costs with Schools.
- UNISON has an effective record of engagement with Schools and the local Authority as a result of the current arrangements. For example work carried out on reviews of the Personnel Handbook job descriptions, policies and procedures, and TUPE consultation where Schools have either opted for or been required to convert to Academy Status.

Seán Fox Joint UNISON Branch secretary & Employeeside Secretary



Haringey Council

The Children and Young People's Service

Report to Haringey Schools Forum – Thursday 17th January 2013

**Agenda Item
7**

Report Status

For information/note
 For consultation & views
 For decision

Report Title: The School and Early Years Finance Regulations 2012.

Authors:

Wendy Sagar – Interim Head of Finance (Children and Young People's Service)

Contact: 0208 489 3539 Email: wendy.sagar@haringey.gov.uk

Steve Worth – Finance Manager (Schools Budget)

Contact: 0208 489 3708 Email: Stephen.worth@haringey.gov.uk

Purpose: To inform members of the publication of the School and Early Years Finance Regulations 2012. and to highlight the main changes being introduced for the 2013-14 financial year.

Recommendations: That members note the report.

1. Background and Introduction.

- 1.1. The School and Early Years Finance Regulations are made under the School Standards and Framework Act 1998. They:
 - Define the local authority education budgets (the non-schools education budget, the schools budget the central expenditure and the individual schools budget);
 - Set out how local authorities are to allocate funding from the Individual Schools Budget (ISB) to maintained schools and private, voluntary and independent providers of free early years provision (relevant early years providers) through a locally determined formula.
 - Require Local Authorities (LAs) to maintain a local Scheme for Financing Schools.
- 1.2. Associated with the Regulations are changes to the Conditions of Grant for the Dedicated Schools Grant (DSG).
- 1.3. The full Regulations can be found at:
<http://www.education.gov.uk/schools/adminandfinance/financialmanagement/schoolsrevenuefunding/financeregulations/a00218106/school-and-early-years-finance-regulations>
and the main changes being introduced for 2013-14 are set out in the following sections..

2. DSG Conditions of Grant.

- 2.1. From April 2013 academies will be funded using the Local Authority's (LAs) formula for the current financial year. There will be a single formula for both maintained schools and academies and the circumstances of local academies as well as maintained schools must be taken into account in setting the formula. Centrally retained funding must be used for the benefit of both maintained schools and academies except where the funding has been de-delegated by maintained schools.
- 2.2. The conditions of grant also require that arrangements to commission services for high needs pupils treat all providers on a fair and equivalent basis. This means, for example, that LAs cannot favour provision in maintained special schools over provision in special academies or in non-maintained special schools. However, a Minimum Funding Guarantee (MFG) will apply to placements in maintained or formerly maintained special schools for 2013-14 and placements in existence at 1 April 2013 will continue.

3. The School and Early Years Finance Regulations 2012.

- 3.1. The 2012 regulations apply to the 2013-14 financial year and incorporate the significant changes being introduced from April 2013. The main changes to note are set out below.
- 3.2. Changes in Definitions.
 - 3.2.1. The definition of contingencies, retained by de-delegation, will be limited to purposes for which it would be unreasonable to expect governing bodies to meet from their budget share. This includes financial difficulty, deficits arising from closing schools and costs associated with new, amalgamating or closing schools.
 - 3.2.2. The definition of hospital education is limited to that provision, required by medical needs and usually on a temporary basis.
 - 3.2.3. References to governing bodies will include the PSCs management committees
- 3.3. The Regulations will provide for maintained primary and secondary forum members to approve the de-delegation of specific services for their phase of maintained schools. The items that can be de-delegated are set out in Part 5 of Schedule 2 to the Regulations.
- 3.4. The Regulations bring the date by which LAs must set their Schools Budget from 31st March to 15th March. The date for budgets issued under the Early Years Single Funding Formula (EYSFF) remains the 31st March. Governing bodies and management committees of maintained schools and PSCs must be notified of their budget shares by 31st March.
- 3.5. The Schools Budget is being extended to include expenditure on further education for those aged under 19 with learning difficulties and those aged 19 to 25 with a learning difficulty assessment.
- 3.6. The Regulations require that the local forum's approval must be sought for central school and early years block items; Schedule 2 to the Regulations define and limit these items as follows:
 - Central Services. Expenditure on admissions and in supporting the schools forum must not exceed planned expenditure for 2012-13. Capital Expenditure from Revenue Account (CERA), prudential borrowing, termination of employment costs, combined services, SEN transport costs and miscellaneous items may only be retained where expenditure is to be incurred as a result of decisions taken in previous funding periods that commit the LA to incur expenditure in the funding period. Amounts retained cannot exceed that of the previous year.
 - Central Schools Expenditure. This covers the growth fund and Carbon Reduction Commitment (CRC) allowances and some other elements that are not capped at the prior year's planned level.

- Central Early Years Expenditure. This covers expenditure on early years provision other than that delegated to schools and providers in the Private, Voluntary and Independent (PVI) sector.
- 3.7. The Regulations enable LAs to seek the permission of the Secretary of State to approve other central schools budget expenditure or to authorise retention disallowed by the local forum or for variations to the regulations.
 - 3.8. The amount and criteria for use of any contingency set aside to fund pupil growth and expanding schools must be agreed by the local forum. The forum must be consulted before any allocations can be made from the fund.
 - 3.9. The Regulations extend the legal requirement to consult on changes to the local schools funding formula to all schools and on the EYSFF to all early years providers. Previously the only legal requirement was consultation with the local forum. Conversely, the Regulations remove the requirement to consult with all schools on changes to the local scheme for financing schools, from 1 January it will only be necessary to consult the local forum.
 - 3.10. LAs will be required to identify the notional SEN budget within each mainstream school's budget share. This will normally be derived from allocations for eligibility for free school meals, from Income Deprivation Affecting Children Index (IDACI) allocations and from prior attainment allocations, although other factors are allowed. A school will in future be expected to fund the first £6,000 of the additional costs of a statement of special educational needs from its budget share. The Regulations also set out how the mandatory deprivation factors in the schools and EYSFF may be calculated. It will not be necessary to have a deprivation factor for two year olds.
 - 3.11. The Regulations set out the arrangements for the use of pupil numbers, including the ability to use a reception uplift.
 - 3.12. The Regulations set out the requirement to fund special schools and units and the PSC for an agreed number of places at a rate of £10,000 in the first two settings and £8,000 in the latter. They also set out the difference in funding for sixth form special places between the 2012-13 and 2013-14 academic years.
 - 3.13. The Regulations allow for the rules on place led funding in early years to be temporarily relaxed to allow for the building of capacity in providing for two year olds. The Regulations set out the factors that can be used in early years funding but also allow the use of factors from the schools funding formula.
 - 3.14. The Regulations set out the factors that can be used in funding formulas, including a factor for sixth form pupils where they have previously been

funded from the DSG, the requirement and methodology for the Minimum Funding Guarantee (MFG), including an MFG on the basic hourly rate for the EYSFF and the power to cap and scale back gainers under the new formula.

- 3.15. LAs will be able to issue a single budget share for federated schools but these must be the sum of the individual school budget shares.
- 3.16. The Regulations continue the requirement to adjust school budget shares for the movement of permanently excluded pupils. The movement of funds will be equivalent to those attributable to a registered pupil of the same age and personal circumstances as the excluded pupil as calculated using the new funding formula. The appropriate amount of any Pupil Premium will also transfer and an excluding school's budget must also be reduced by the amount of any financial adjustment order.
- 3.17. Any redetermination of budgets due to errors will take effect in the following funding period.
- 3.18. The Schedules to the Regulations set out in detail the elements and factors covered by the regulations. The Schedules are:
 - Schedule 1. Sets out the education services found outside the Schools Budget. These are funded from core LA funds and not the DSG.
 - Schedule 2 is formed of five parts; the four requiring local forum approval are set out in 3.3 and 3.6. The remaining part, number 4, details top-up provision for pupils and students with high needs; the Special Educational Needs (SEN) contingency to support schools in meeting the first £6,000 of the additional cost of a statement; centrally retained early years SEN funding; SEN support and integration services; additional support for alternative provision: SEN placement costs in PVI settings.
 - Schedule 3 sets out the formula factors that can be used and have previously been reported to Forum.
 - Schedule 4 sets out the MFG calculation.
 - Schedule 5 sets out the items that must be included in a LAs Scheme for Financing Schools, see Section 4.

4. Haringey Scheme for Financing Schools.

- 4.1. This was reported to Forum on 12th July 2012. The changes set out in 3.9 remove the need to consult with schools, however we still intend to do this as best practice and will report the outcome to the Forum on 28th February.

This page is intentionally left blank